



Willowbrook Primary School Parent Council Meeting

Friday October 14th, 2022, 2.15pm

Attendees: Mrs Branton (Headteacher) Mrs Wistow (Beech Class), Mrs Elliott (Whitebeam Class), Mrs Brown (Chestnut Class), Mrs Chisholm (Pine Class), Mrs O’Grady (Oak Class), Mrs Bradley (Cherry Class), Mrs Hand (Hawthorn Class).

Previous Actions	Outcome
Email to be sent to parents asking for 3PR volunteers.	Re visit in September. Poll via WhatsApp.
PTFA to look at the calendar dates and attend events taking place at the school so they become more visible.	PTFA add dates to the school newsletter in advance of events taking place.
Sports day – all day event.	Due to the amount of learning that is still taking place in the summer term having a full whole day would impact this. The mornings are key learning opportunities when the children are brighter and more susceptible to retaining information.
DB Primary Can children start to bring in their homework rather than uploading it onto DB Primary. Mrs Branton said that the teachers are finding it more manageable on the platform but could be discussed that some pieces be brought in to be shared physically.	Work linked to the thematic section of homework can be brought in to be celebrated and go on display in the corridor. Parent mail the arithmetic answer sheet.
Can parents have a reminder on how TTRS works and the different staging areas.	This information is on the website under curriculum/maths.
In September CB to send reminder parent mail regarding pupils riding scooters in school and sending their phone numbers to the parent council to ensure they are added.	

Item	Notes	Action
Break & After School Club.	<ul style="list-style-type: none"> - Benchmarking versus other Primary Schools was carried out. Willowbrook is significantly cheaper than other schools in the area. - Discussions centred around how to reduce the resource burden and it was agreed that implementing an advance payment option would help reduce the administration, would also offer limited 	<p>Information agree by the governors on 17.07.2023</p> <p>The new pricing model to be outlined in newsletter at the end of the school year.</p> <p>Changes implemented at the beginning of 23/24</p>



	<p>savings around food provision and secure funds upfront.</p> <ul style="list-style-type: none"> - It was agreed this would be communicated to parents/carers to encourage adoption. It was noted that exceptions would be paid to allow children to attend without notice, but this would be discouraged. 	<p>Price will be reviewed yearly going forwards.</p>
<p>School Meals Current price point currently means shortfall.</p>	<p>KS2 meal portions should be larger than KS1. The catering company will be visible at the exhibition afternoon for parents to try the food. If children are unsure if they like certain meals they can have a sample taste alongside their packed lunch.</p>	<p>Parent Councillors to encourage parents to uptake school meals for their children and partake in taster sessions when available at the school.</p> <p>CB to investigate sandwich option portion size.</p> <p>Parent mail to parents to reiterate that if providing a packed lunch for their child that they put in what they think their children will eat as they will be expected to finish or at least try to eat all.</p>
<p>Swimming Increase in coach travel to swimming for all year groups.</p>	<p>PC agreed that swimming was an important part of KS1 offer (although not in national curriculum) and wanted to continue.</p> <p>Benchmarking versus other coach hire companies carried out and FWG agreed we have the most cost-effective option.</p>	<p>EB to explore the possibility of the PTFA contributing to support this cost.</p>
<p>AOB</p>	<ul style="list-style-type: none"> • Twitter Photos Not all classes are being shared on twitter. • Water Bottles Some children are unclear of when they are able to get their water when in class. There may have been different rules during covid. • 3PR Re-email for volunteers in September. • Swimming progress Investigate report from the swimming club re pupil's progress. • Holiday Clubs CB to investigate possibility of this on school grounds. • Reading Vending Machine 	



	<p>Look at awareness days to support other areas of additional needs within the school</p> <p>Paying for events for the year rather than remembering to bring in a pound each time.</p>
Date of next meeting	TBC